

## **CMN MOMENTUM 2022 EVENT**

## **IMPORTANT DATES!**

May 13, 2022	ARTWORK DUE FOR ADVERTISEMENTS IN THE TRADE SHOW PROGRAM  Email sosong@catholicmarketing.com	Programs will be handed out to all attendees as well as mailed with the Christmas/Gift Catalog. See Media Kit for details.
June 13, 2022	SHOW SPECIALS DUE DATE FOR PRINT IN TRADE SHOW PROGRAM.  Email sosong@catholicmarketing.com	FREE listing printed in the Trade Show Program. Limit of 150 characters including spaces. See Media Kit for details.
June 13, 2022	BOOTH HAPPENINGS DUE DATE FOR PRINT IN TRADE SHOW PROGRAM  Email sosong@catholicmarketing.com	FREE listing printed in the Trade Show Program - Are you giving away coffee? Having a book signing? Doing a raffle in your booth? See Media Kit for details.
June 23, 2022	First Day Advance Warehouse is open to receive shipments	Note: Shipping label is NOT a Logistics Label. You will be responsible for providing your own Logistics Label. Shipping labels included in Exhibitor Manual are helpful for Show and Booth Identification and Storage
July 1, 2022	AUTHOR/ARTIST MEET AND GREET EVENT REGISTRATION DUE DATE	For a fee, have a table at the Welcome Reception for your author/artist to sign and give away 150 books, samples, and/or special promotional pieces. See Media Kit for details.
July 1, 2022	HOTEL ROOM RESERVATION DEADLINE (IF allocated rooms are not reserved earlier. CMN historically sells out of discounted rooms prior to this date.)	To book available rooms under the CMN discounted rate, reservations must be made prior to this date or while quantities are available.
July 14, 2022	TRADE SHOW BAG INSERTS RECEIVING DUE DATE	For a fee, provide750 copies or samples.
July 14, 2022	DISCOUNT DEADLINE DATE FOR FURNITURE AND ORDER FORMS  For additional questions contact Dan at SourceOne Events. Email: exhibitorservices@sourceoneevents.com or	There are three pricing tiers listed for items in the Exhibitor Manual. Orders received before July 14, 2022 will pay the Discount Pricing and orders placed through the Online Ordering Portal will be charged the Online Pricing.
	call 708.344.4111 ext: 119	

		After July 14, 2022 the online ordering portal will be closed and ALL pricing will fall into the Standard Pricing Tier.  Make sure to place orders before Show Move-In to avoid the Onsite Pricing.
July 11, 2022	DISCOUNT ELECTRICAL PRE-ORDER DEADLINE	Electric Orders must be received by July 11, 2022 for Discount Pricing. Anything received after July 11, 2022 will be Standard Pricing.
July 15, 2022	LATE TO DECORATOR'S WAREHOUSE	Freight must be received at the Advance Warehouse by this date to avoid late charges.
July 21, 2022	LAST DAY OF ADVANCE WAREHOUSE RECEIVING	Shipments received between Friday, July 19, 2022 and Friday, July 21, 2022 will be accepted but will incur a late charge.
	For additional questions contact Dan at SourceOne Events. Email:	Shipments received after Friday, July 21, 2022 will not be accepted.
	exhibitorservices@sourceoneevents.com or call 708.344.4111 ext: 119	